

**NOTICE OF ANNUAL MEETING  
OF  
CONQUISTADOR HOMEOWNERS ASSOCIATION, INC.**

TO ALL MEMBERS:

On **Friday, December 6, 2024, at 10:00 AM, at 1800 SE St Lucie Blvd, Stuart, FL 34996**, the Annual Meeting of the Association will be held for the purpose of electing Directors, and such other business as may lawfully be conducted. The Board has passed a Resolution authorizing electronic voting. Members who have consented to vote online will be able to vote electronically by following the online voting instructions provided herein. If you have not yet consented to online voting, you may consent electronically by emailing **manager@conquistadorliving.com** or by submitting the enclosed written consent form to the Association by no later than one (1) hour in advance of said meeting at which time the ability to vote electronically shall be deemed closed for that meeting or election. The agenda for the Annual Meeting is:

1. Certifying Quorum - Call to order.
2. Proof of Notice of Meeting.
3. Reading and disposal of unapproved minutes.
4. Reports of Officers.
5. Reports of Committees.
6. Appointment of Inspectors of Elections.
7. Election of Directors.
8. Unfinished Business.
9. New Business – Vote on Amended and Restated Governing Documents.
10. Adjournment.

**Thirty (30%) percent** of the voting interests (a “quorum”) must be present, in person or by proxy, at the meeting, in order for the business to be conducted. **VERY IMPORTANT** that you either **attend** or **provide a Proxy** or vote online in order to conduct business.

The person designated in the voting certificate is the person who will be authorized to cast the ballot electronically if that person has also consented to online voting.

**NOTE: FORGERY OF A VOTING CERTIFICATE OR BALLOT USED IN AN ELECTION IS A CRIME PUNISHABLE AS A THIRD DEGREE FELONY.**

**VOTING BY PROXY**

If you are unable to attend the Annual Meeting and wish to vote by proxy, please note the following information about **PROXIES**:

1. A **proxy** is for the purpose of establishing a quorum and appointing **another person** to vote for you in the event you might not be able to attend the meeting. It must be signed by the person authorized to cast the vote for the lot. If you want to vote and do not attend the Annual Meeting, **you must vote by proxy.**

2. The proxy should be submitted to the Association **prior to the scheduled time of the meeting.** It can be sent via hand-delivery to the Management Office, via mail addressed to the Association’s mailing address at: **1800 SE St. Lucie Blvd, Attn: Office, Stuart, FL 34996**, via

email to: **manager@conquistadorliving.com**, or via facsimile to: **772-283-7785**. It is encouraged that the proxy be submitted as long before the meeting as possible, in order to avoid delay in registration.

3. If you appoint a proxy and later decide you will be able to attend the meeting in person, you may **withdraw** your proxy when you register at the meeting.

4. A proxy may be **revoked** in writing or **superseded** by a later proxy to another person. It can also be **assigned** (substituted) by the person designated on the proxy to a third person, if the person you designate as proxy decides that he or she will be unable to attend the meeting.

5. You may vote online by registering at <https://conquistador.voteegrity.net>. After registering, you will receive a confirmation email containing information about joining the meeting, using the instructions included with the notice of this meeting.

6. A **Proxy** form is enclosed with this notice for your use, if needed. Alternatively, if you have consented to online voting, you may vote online by registering at <https://conquistador.voteegrity.net>. After registering, you will receive a confirmation email containing information about joining the meeting.

Again, please attend the Annual Meeting or send in your proxy or vote online, and submit a voting certificate, if required.

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Date: \_\_\_\_\_.

**BY ORDER OF THE BOARD OF DIRECTORS**

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**Renee Drentkiewicz, Secretary**

## PROXY

The undersigned, owner(s) of Lot No. \_\_\_\_\_ located at \_\_\_\_\_ (street address)  
**Conquistador Club and Apartments**, appoints (Check one):

\_\_\_\_\_ a) **Renee Drentkiewicz, Secretary** of the Association, on behalf of the Board of Directors, or

\_\_\_\_\_ b) \_\_\_\_\_ (if you check b, write in the name of your proxy) as my proxyholder\*, with power of substitution, to attend the meeting of the members of **Conquistador Homeowners Association, Inc.** to be held **Friday, December 6, 2024 at 10:00 AM**, in the **Clubhouse Ballroom** located at **1800 SE St Lucie Blvd, Stuart, FL 34996**, and any adjournment/recess thereof. The proxyholder named above has the authority to vote and act for me to the same extent that I would if personally present, with power of substitution, except that my proxyholder's authority is limited as indicated below:

GENERAL POWERS: By signing this proxy, your proxyholder automatically has general powers to vote on other issues that might come up at the meeting for which a limited proxy is not required. You can choose not to grant such general powers by checking the box below:

\_\_\_\_\_ I **do not** grant general powers to my proxyholder.

LIMITED POWERS: (FOR YOUR VOTE TO BE COUNTED ON THE FOLLOWING ISSUES, YOU MUST INDICATE YOUR PREFERENCE IN THE BLANK(S) PROVIDED BELOW).

I SPECIFICALLY AUTHORIZE AND INSTRUCT MY PROXYHOLDER TO CAST MY VOTE IN REFERENCE TO THE FOLLOWING MATTERS AS INDICATED BELOW:

1. I approve the Second Amended and Restated Declaration of Covenants and Restrictions as proposed by the Board of Directors.

☐ YES

☐ NO

2. I approve the Amended and Restated Bylaws as proposed by the Board of Directors.

☐ YES

☐ NO

3. I approve the Amendment to the Articles of Incorporation as proposed by the Board of Directors.

☐ YES

☐ NO

Date: \_\_\_\_\_

SIGNATURE(S) OF OWNER(S):

Signature: \_\_\_\_\_ Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Print Name: \_\_\_\_\_

\*Failure to check either (a) or (b), or, if (b) is checked, failure to write in the name of the proxy, is an appointment of the **Secretary** of the Association as your proxyholder.

**This proxy is revocable by the owner and is valid only for the meeting for which it is given and any lawful adjournment. In no event is the proxy valid for more than ninety (90) days from the date of the original meeting for which it was given.**

**CONQUISTADOR HOMEOWNERS ASSOCIATION, INC.**

**ANNUAL MEETING**

**FRIDAY, DECEMBER 6, 2024**

**10:00 AM**

**BALLOT**

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LOT NO./STREET ADDRESS

1. I approve the Second Amended and Restated Declaration of Covenants and Restrictions as proposed by the Board of Directors.

☐ YES

☐ NO

2. I approve the Amended and Restated Bylaws as proposed by the Board of Directors.

☐ YES

☐ NO

3. I approve the Amendment to the Articles of Incorporation as proposed by the Board of Directors.

☐ YES

☐ NO

SIGNATURE(S) OF OWNER(S):

Signature: \_\_\_\_\_ Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Print Name: \_\_\_\_\_